

MINUTES OF WILLIAM K. SANFORD BOARD OF TRUSTEES MEETING
B OF WEDNESDAY, MAY 27, 2020

Attendance: Florence Abrams, Craig Blair, Mary Ellen Bolton, Donna Cramer-Sharer, Kimberly Fanniff, Matthew Sissman, and Keith Volsky.

Also in attendance: Library Director Evelyn Neale.

Call to Order: President C. Blair called the meeting to order at 6:06 pm.

Minutes: After a request for correction of a typographical error in the April minutes, the minutes were approved on a motion made by D. Cramer-Sharer, seconded by K. Volsky.

Public Comment: Public comments expressing support for and requesting the date for reopening the Library were made at the most recent town board meeting.

Administrative Services

Reopening Procedure: Staff will be in the building from 9 am to 6 pm when curbside service begins on Monday, May 24. The first patrons will be those who have items on hold. Patrons can request up to 5 items at least 24 hours ahead; call when they get there. Books will be placed in paper bags when given to patrons. Books can be returned during curbside hours and weekends: items will be held for 3 days before being available for lending again. A motion to approve the reopening plan was made by K. Fanniff and seconded by D. Cramer-Sharer. The motion was approved.

Budget and Finance: The Library was asked to decrease its budget by 10%, with the staff budget reduced considerably -from 2 million dollars annually to 1.8 million. All of the part-time help have been furloughed-situation to be re-evaluated every 30 days as agreed to with the union. Fifty thousand dollars for book purchases has been cut. Any summer programs will be virtual

Colonie has a cash flow problem at present; hopefully sales tax and possibly federal/state stimulus money will help.

Hoopla is available for 6 months, does not seem sustainable; allows multi-user use but costly; will probably return to Overdrive.

Building and Grounds: The door for children's room done; some change orders still need to be completed. The Library received grant money to be used for boiler replacement and a \$100, 00 grant obtained through Senator Breslin.

Upper Hudson Library Association: The UHLA's focus at present is on the safe reopening of its member libraries.

Friends of the Library: Friends meetings are on hiatus. There will be no book nook this summer. The Friends account; has \$60,000; the Library has asked for \$12,000 to pay for the new children's room floor.

New Business: None.

Old Business: Library policy items will remain on hold for now because not all of the board members have access online to the policy documents. When the board can meet in person remains unknown

President Blair commended Director Neale for her work on the reopening plan.

A motion to adjourn was made by K. Fanniff and seconded by K. Volsky at 6:50 pm. The motion was approved.

Next meeting: Wednesday, June 24, 2020.