



**FRIENDS OF THE  
W.K. SANFORD COLONIE  
TOWN LIBRARY MEETING MINUTE  
August 11, 2020 – 10:00 AM**

**NOTE: Because of the current CoronaVirus Pandemic, this meeting was held via Zoom.**

**ATTENDING (via Zoom)**

Edye Benson, Jan Hagen, Becky Klope, Leslye Milos, Louise McColgin, Evelyn Neale, Jennifer Soucy, and Claudia Thornton.

**LIBRARY**

Per Jen:

- Half of the library staff are still on furlough.
- The carpeting has been completed.
- The roof leaked last week; it's still an issue. A bid is going out soon.

**TREASURER'S REPORT**

Per Leslye:

- The checking account balance is at \$14,330.38. Deposits of \$330 were received from the book sales, \$40 from donations, \$6 from Hoffman's, \$80 from membership and \$9.41 from Square, for a total of \$465.41.
- Expenses included a canopy for the Saturday sale, \$181.35, \$140.63 for Crystal Water, \$106.86 for MeetUp, and \$9.99 for SignUp (Becky has been reviewing to decide if we should continue paying this monthly charge.).
- Summary of all accounts, including savings, CDs, etc., is \$56,709.88.
- Jen had a request for \$16.19 which had previously been approved. Leslye will send Jen a check.

## **BOOK SALE AT SATURDAY FARMERS MARKET & BOOK DONATIONS**

- Edye reported this was the first time she had new volunteers to work, 2 in the morning and 2 in the afternoon. They did well and seemed to enjoy it.
- Profit for the day was \$79 so going okay.
- The pop-up tent was necessary. It helped a lot.
- There were constant questions about when the library will take donations.
- Will the library be inundated when that happens? Evelyn is discussing how to manage donations, sorting with Marion, certain days/times to accept donations, etc.
- Once the dates and times are set, we must be really strict on receiving no more than 2 boxes from each individual. Donations are currently going into the trash.
- When it's time to accept donations, we will send out a request to the Friends for sorting and receiving.
- Edye has plastic gloves for those doing this work.
- Becky mentioned that it should be okay since the books have been quarantined and everyone is wearing masks.
- Evelyn will talk with Marion the Wednesday after Labor Day to figure out the logistics.
- Donation appointments would be made to drop off items in September.
- Again, we must be very rigid on our rules. People want to go back to "normal," but we can't. Becky agreed that appointment times should be used.
- A comment was made that Schenectady Library did a bigger sidewalk sale. That might be a way to do a book sale in the fall.
- Edye said surprisingly we don't have many romances. We have a lot of non-fiction and mysteries. Evelyn suggested we take items from the Book Nook.
- Edye mentioned that Elissa arranged to have two teens volunteer the last two weeks; they were very helpful in taking books out of the shed and setting up the tables.
- Leslye should be available to pick up this Saturday's sales proceeds.

## **FRIENDS ANNUAL MEETING AND ELECTIONS**

- Becky reminded everyone that our Annual Meeting is due this October, and that it's been two years since we elected officers. With the pandemic still going on, some officers are leary of signing up for another two years. Technically, we need to revote. Jan suggested officers stay in their roles for one more year until October 2021. This was agreeable to the officers.

- Evelyn suggested an email be sent out to membership to see if there is any interest in taking on an officer role. It can also be added to the library's online newsletter. We should mention that meetings are online via Zoom for 2020. Publicize more and inspire new participants (people's circumstances may have changed during the pandemic -- may have time on their hands, newly retired, or people working from home?). Even a dozen more people to join the conversation would be a big help.
- Jan said she does not see the possibility of an in-person meeting for October. If we request volunteers, we must list what we are looking for. The sidewalk sale would be something that could be planned digitally. Maybe someone could do a readathon?
- Per Edge, the Friends brochures need to be updated so they can be handed out on Saturdays. Add car wash information. Remove events that we had planned on doing, but cannot do now.
- Zoom has lots of ways it can be used such as whiteboard applications. However, a lot of our members are older and not technically savvy.
- Perhaps the survey/email should target:
  - Participation in Zoom, interest in leadership roles as officers and/or for specific events (sidewalk sale, car wash tickets, etc.)
  - Interest in virtual activities.
  - What times work best for new volunteers?
  - Add the leadership roles in the Annual Appeal, too.

## **MISCELLANEOUS**

- We will go month by month in scheduling our meetings. For now, we will use Zoom and schedule at 10 am or perhaps later in afternoons. Some members have schedule changes that may not work in mornings now.
- Regarding the new procedures at the library, people do wear masks, although some don't seem to understand why they have to sanitize. It seems people are just frustrated with all the new rules everywhere.

**The meeting adjourned at 10:45 am.**

**Next meeting: Tuesday, SEPTEMBER 8, 2020 at 10:00 am via Zoom.**

*Meeting Minutes respectfully submitted by Claudia Thornton, Secretary.*