



# **FRIENDS OF THE W.K. SANFORD COLONIE TOWN LIBRARY MEETING MINUTES July 13, 2021 – 5:30 PM**

**NOTE: Because of the current CoronaVirus Pandemic, this meeting was held via Zoom.**

## **ATTENDING (via Zoom)**

Edge Benson, Dave Ferrill, Becky Klope, Queen Lewis, Louise McColgin, Leslye Milos, Evelyn Neale, Jennifer Soucy, and Claudia Thornton.

Greeting.

## **LIBRARY REPORT**

Per Evelyn:

- The Library is back to normal, about 500-700 people per day.
- All furniture is out of storage. The area outside Evelyn's office is the quiet area; each seat has plugs. There is a common area, and there are carrels upstairs. At the far side of the mezzanine, there is space for tutors and groups. Lots of people are asking for space. Since this space overlooks the children's area, it can be a bit noisy, but the Library tries to let users know.
- The summer reading program has close to 1,000 people signed up. This includes adults, young adults and children.
- For the first program, the Library wasn't sure if it would rain or not. There were 150 people, and we had a waiting list. This program included the "Bubble Man."
- Qigong is currently being held. Jen is handling it.
- August 10 is the due date for the fall program schedule.
- Bids will be opened next week. A.J. Signs will make the new sign for Field & Maxwell. It will match other library signs and will be in the form of an open V so it is visible from both sides.

- Blinds are installed. The audiovisual will probably be done in August although we are competing with schools needing projects done. Other projects going on are the surveillance equipment, a new screen in the Stedman Room, and repairs to the sprinkler system.
- The Library's budget was presented to the Town; it's not much different.
- The Library is now open at 10am Monday through Friday. On Mondays and Thursdays, the Library is open until 8:00pm. Tuesdays, Wednesdays and Fridays are open until 6pm. Starting in September, all week nights should be open until 8pm.

## **TREASURER'S ANNUAL REPORT**

Per Leslye:

- The July report was submitted.
- The Book Nook is doing very well. For the past month, \$1,892 was raised.
- Expenses included the usual, plus \$208.16 for more banker boxes.
- Leslye sent a thank-you letter to the NE Orchid Society for their annual donation of \$400.
- A certificate was received from Ronald McDonald House for the \$624 raised in the readathon. The certificate will be given to Evelyn for display.
- The following numbers are for July 2021:
  - \$210 Antique Books (Becky sold these), \$11.34 from Amazon Smile, \$1,892.00 Book Nook, \$1,374.48 Donations, \$65.00 Memberships and \$76.77 Square Memberships, for Total Income of \$3,629.59.
  - Expenses: \$208.16 Banker Boxes (Edye), Crystal Rock \$133.07 and \$14.99 YouTube Music, for a total of \$356.22.
  - The summary of accounts: Checking \$24,628.21, savings \$1,136.94, and five CDs \$51,651.27, giving a grand total of \$77,416.42.
  - Dave asked if we should be putting some of this money to work. Evelyn explained that \$15,000 is encumbered for the security equipment, and although the computers weren't purchased, the money was set aside for potential equipment purchases.
  - One item that may be a future request is a possible Stedman Room divider that would be electric and lighter in weight. The current divider is wood and is not functioning well.

## **REQUESTS AND EXPENDITURES**

- Although Becky reported there are no requests right now, Evelyn reported there will be some in August.

## **WEBSITE, FACEBOOK, PUBLICITY AND LIBRARY E-NEWSLETTER**

- Claudia noted that the Friends web page is up to date, and asked if there is enough information for a newsletter. It was agreed to postpone it a month or so. During the fall, we can include info about the Little Free Libraries.

## **LITTLE FREE LIBRARY**

- Per Becky, there are ten people who are still interested. In addition, despite COVID, there were four people who built them last year.
- The maintainers of the Little Free Libraries don't appear to need a supply of books -- except children's picture books, but we don't usually have any to spare.
- Evelyn spoke with someone regarding using public land.
- Some people are waiting for the cost of materials to go down before building.
- Evelyn will follow up with two people regarding the Mohawk Park area.
- Before posting Little Free Library locations, Becky and Evelyn will discuss this further. Each Little Library is already registered with the Little Free Libraries Map, but we still want permission first before publicizing.
- The plan is to eventually have a digital map of locations on the Library's web site and a printed brochure.

## **BOOK NOOK**

- As stated earlier, the Book Nook sales are great.
- In just nine weeks, \$3,200 has been raised!
- The pop-up tent is being used, and it works great.
- Donations are being accepted at the Book Nook.
- Volunteers (both adults and teens) are working out well.

## **FALL BOOK SALE**

- The shed is getting very full, even after all the reboxing that was done.
- Per Becky and Evelyn, it would be perfect timing to have a fall book sale.
- After some discussion, it was decided October 1, 2, 3 would work. Setup would be the previous couple of days.
- The Library programming usually takes a break in September. Evelyn will discuss with programming staff and get their opinion.
- Perhaps a preview sale could be held the evening before for Friends members.

## **COMMENTS/SUGGESTIONS**

- Becky mentioned that a young woman/girl (not sure of age) is interested in having the Friends group mentor students regarding jobs, life, experiences, different fields, etc. It could be done via Zoom or Gmail. It was suggested that she be invited to a Friends meeting and/or work at the Book Nook or Book Sale.
- Evelyn asked if we could meet live in September. It was decided to try it. The September meeting is on the 14th at 6:00PM.
- The October meeting would be for Friends Officer Elections so it would be good to have that meeting in person.
- Evelyn talked to Lois who is doing the mural of the giving tree. A group will get together at the end of summer.
- There are a handful of people who continue to ask about donation bricks (like the ones we currently have in the garden). It was decided this can be a time-consuming project with not many people donating. There is room in the pathway to continue if it is decided.
- Perhaps more leaves (for donations) could be added to the giving tree?
- Another suggestion was for people to sponsor Adirondack chairs and place them somewhere on the Library lawn for readers.
- The UHLS app is not yet ready, but it should happen soon.

**The meeting adjourned at 6:28 pm.**

**Next meeting: Tuesday, August 10, 2021 via Zoom 5:30 pm.**

*Meeting Minutes respectfully submitted by Claudia Thornton, Secretary.*