



**FRIENDS OF THE  
W.K. SANFORD COLONIE  
TOWN LIBRARY MEETING MINUTES  
NOVEMBER 9, 2021 6:00PM**

**NOTE: Because of the current CoronaVirus Pandemic, this meeting was held via Zoom.**

**ATTENDING (via Zoom)**

Edye Benson, Mary Ellen Jung, Becky Klope, Karen Langell, Louise McColgin, Leslye Milos, Evelyn Neale, Jennifer Soucy.

**LIBRARY REPORT**

Library Report was given by Evelyn Neale. The 2022 Town budget has been approved and can be reviewed on the Town website.

There is a 2% budget increase for the library, primarily salary related.

The book budget for 2021 has been spent and a large OverDrive order came through.

**TREASURER'S MONTHLY REPORT**

Per Leslye:

The November 2021 report was submitted.

Income: eBay book sales \$500, Donations \$60.00, Memberships \$15.00, for Total Income of \$575.00.

Expenses: Crystal Rock \$162.57, Stamps \$11.60 for a total of \$174.17.

The summary of accounts: Checking \$19,072.77, savings \$1,137.09, and five CDs \$51,715.86, giving a grand total of \$71,925.72.

Three CDs are reaching maturity and will be allowed to roll over. Becky's efforts in regards to selling books on eBay were noted and appreciated.

## **REQUESTS AND EXPENDITURES**

Becky received a request from Elissa Valente for a \$200 gift card to cover expenses for the Youth program and Pre-school program for program activities which will run during the school recess in December. The \$200 will fund a Take and Make Kit and also refreshments for both a teen movie and also preschool morning activities. There was discussion about the request and it was determined the size of the community and the success of the programs support the expenditure. The expenditure of \$200 was approved.

## **WEBSITE, FACEBOOK, PUBLICITY AND LIBRARY E-NEWSLETTER**

The electronic newsletter was discussed briefly. Edye expressed support for continuing the newsletter due to the interest in the community. Becky will discuss the newsletter with Mary Van Ullen.

## **END OF THE YEAR APPEAL**

David Ferrill drafted the End of Year Appeal letter which will be reviewed by Becky. There is a team of Friends including Queen, Lousie, Leslye, and Mary Ellen, who will prepare the mailing for early December.

## **COMMENTS/SUGGESTIONS**

Becky received a note from the family of William K. Sanford. The family shared they were very pleased with the library and offered their support even though they no longer live locally. It was a very thoughtful gesture.

Becky also shared the book sorting continues on Wednesday afternoons and now there are two people sorting at a time. More assistance was encouraged in this area and the volunteer link can be used for sign up.

Evelyn shared she received an informational packet on Thrift Books.

Thrift Books offers to pick up a large quantity of books and provide a percentage of the sales back to us. It was noted the program may have been revised to be more user friendly. Evelyn is forwarding the packet to Becky for review.

**The meeting adjourned at 6:36 pm.**

**Next meeting: Tuesday, December 14th via zoom at 6pm. The Zoom link will be sent out with the agenda.**

*Note: Mary Van Ullen was unable to attend the meeting. Thanks to Mary Ellen Jung for taking minutes and sending them to Mary V. for formatting. Meeting Minutes respectfully submitted by Mary Van Ullen, Secretary.*