



FRIENDS OF THE W.K. SANFORD COLONIE TOWN LIBRARY MEETING MINUTES FEBRUARY 8, 2022 6:00PM

NOTE: Because of the current CoronaVirus Pandemic, this meeting was held virtually.

ATTENDING (via Google Meet)

Edye Benson, Mary Ellen Jung, Becky Klope, Karen Langell, Louise McColgin, Leslye Milos, Evelyn Neale, Jennifer Soucy, Mary Van Ullen.

LIBRARY REPORT

Library Report was given by Evelyn Neale. The Library received a quote for a new divider for the Stedman Room. Because the quote was very high, this project will not proceed quickly and would need to go out to bid in any event. Mary Ellen asked if there is funding for this type of project in the Library's budget. Evelyn noted that this isn't part of the Library's operating budget and would need to be a separate capital project.

The new website is up and running.

NYLA's annual Advocacy Day is on March 2nd, and will be held virtually. Everyone is welcome to attend. There is information about how to be an advocate on NYLA's website at <https://www.nyla.org/>.

Edye asked Evelyn about stains on the ceiling tiles near the entrance. The roof has leaked in the past and they are leaving the tiles for now to monitor the roof's performance.

TREASURER'S MONTHLY REPORT

Per Leslye:

The January 2022 report was submitted.

Income: Annual Appeal \$895.00, Square Appeal \$1,895.93, Memberships \$10.00, Square Memberships \$143.21 for Total Income of \$2,944.14.

Expenses: Crystal Rock \$186.55, Change for the Hearts fundraiser \$50.00, Independent Publishers for Career Books \$2,018.04, Postage for Appeal Thank You letters \$2,018.04, Stamps \$5.80, USPS Bulk Mail Permit Renewal \$265, YouTube Music \$14.99 for Total Expenses of \$2,633.76.

The summary of accounts: Checking \$26,781.68, savings \$1,137.24, and five CDs \$51,774.22, giving a grand total of \$79,693.14.

The audit of the Treasurer's report was done. Leslye will file the required tax form.

REQUESTS AND EXPENDITURES

No requests were received this month. The Library staff is evaluating possible requests for museum pass funding.

WEBSITE, FACEBOOK, PUBLICITY AND LIBRARY E-NEWSLETTER

The Library launched a new website. The URL for the Friends page has changed. Mary will get a list of the projects that the Friends have supported during the last year to include in the newsletter.

MEMBERSHIP RENEWALS

The membership renewal letters will go out in February. Several Friends will help with the mailing.

LOVE YOUR LIBRARY

This fundraiser is going well, with good volunteer coverage. Becky sent out an email to all Friends about it and will send a reminder.

COMMENTS/SUGGESTIONS

Evelyn noted that Jeff Madden is the new Town Board liaison to the Library. There have been some changes to the Library Board composition. The Library is working on a new strategic plan and will send out a survey first to groups more familiar with the operation of the Library (Board, staff, Friends) first, and then later to the community.

Mary Ellen suggested that Friends should add an additional storage shed to accommodate more book donations. Evelyn thought it might be better to add on to the existing shed. Mary mentioned that we might want to explore further our capacity to deal with more donations, given that we had a significant amount of material unsold after the last book sale. Mary Ellen volunteered to store some of the tomato crates at her house to free up space in the shed.

The meeting adjourned at 6:47 pm.

Next meeting: Tuesday, March 8th via Google Meet at 6pm. The Google Meet link will be sent out with the agenda.

Meeting Minutes respectfully submitted by Mary Van Ullen, Secretary.