



**FRIENDS OF THE
W.K. SANFORD COLONIE
TOWN LIBRARY MEETING MINUTES
APRIL 12, 2022 6:00PM**

ATTENDING

Edye Benson, Dave Ferrill, Mary Ellen Jung, Becky Klope, Queen Lewis, Louise McColgin, Leslye Milos, Evelyn Neale, Sharon Parkis, Jennifer Soucy, Mary Van Ullen.

LIBRARY REPORT

The library report was given by Evelyn. Construction on the heating system is starting. It is projected to be done in July and shouldn't be very intrusive. The library is planning to get solar lighting for the new sign on Field Drive.

The library is working on the strategic plan. Feedback about the library services and operations will be solicited from officials and employees. There will be efforts to get feedback from non-users, although that is naturally more difficult.

There will be a meet and greet opportunity for new town officials in May.

The library is trying to find new options for recycling, which remains a problem.

TREASURER'S MONTHLY REPORT

Leslye submitted the following report:

April Treasurer's Report 2022

Income:		Expenses:		Checking Summary	
Appeal	\$100.00	Crystal Rock (2)	\$421.05	Previous Balance	\$27,526.36
Change back from LYL - Hearts	\$50.00	Envelopes - Becky	\$6.09	Income	\$5,256.33
Donations	\$220.00	Staff Appreciation	\$26.87	SubTotal	\$32,782.69

E-Bay Book Sales	\$500.00	Stamps - Leslye	\$11.60	Expenses	\$480.60
LYL Heart Sales	\$88.00	YouTube	\$14.99	New Balance	\$32,302.09
Memberships/Donations	\$4,180.00	Total	\$480.60		
Square - LYL Heart Sales	\$46.42				
Square - Memberships	\$71.91			Summary of Accounts	
Total	\$5,256.33			Checking	\$32,302.09
				Savings	\$1,137.33
				5 CD's	\$51,776.97
				Total Balance	\$85,216.39

There was discussion about optimal ways of spending available funds. It was noted that typically the library asks the Friends for about \$5,000 for collections and \$10,000 for program-related expenses each year. The library is still looking at a replacement for the Stedman Room divider and is also looking at redesigning the entrance to the children's area.

REQUESTS AND EXPENDITURES

Friends received a funding request for the following:

Staff member: Beth Bomba

Funding Amount: \$500

Funding for Summer Reading Incentives

This request is for funds to purchase items to use as small weekly incentives when kids check in with their reading. This would be an order for rubber ducks, bubbles and stamps for the younger readers and brag tags and spirit sticks for the older readers. Carabiners from previous years will be used to hang the tags. Coupons donated from local businesses have also been used as prizes, but this year it has been more difficult to get the coupons as some businesses are no longer doing it.

Friends approved the funding request.

The library is finalizing selection of museum passes funded by the Friends.

Evelyn asked about funding for career books. Friends had approved up to \$2,500 for career books, but what had been purchased was less than that because of an available

discount. She asked if more books could be purchased up to the \$2,500 amount. Friends approved.

WEBSITE, FACEBOOK, PUBLICITY AND LIBRARY E-NEWSLETTER

Mary is working on a spring newsletter and asked for photos of the Love Your Library event and the Book Nook. Several people offered to send some photos. Evelyn will see that a list of museum passes is provided so that it can be included in the newsletter.

MEMBERSHIP RENEWALS

We have memberships covering 177 households, and have received a total of \$5,177.62. That includes \$3,022.62 in Membership Donations received and \$2,095 in General Donations received. Thank you letters will go out shortly.

THRIFT BOOKS

We will begin sending them shipments of books, which they will sell on their site for us. Books will be sent by the pallet, and we have a source for free boxes that we can use for packing. Edye recently created a guide for book sorters, but since the materials we will send to Thrift Books will be selective, the guide will need to be revised.

BOOK NOOK

The Book Nook will run Saturdays from 9am-1pm May 14th through September 24th with the Farmers Market. Harvest Fest is Sunday, October 2nd. The pop-up tent needs replacing and Becky is looking at some possibilities. The library has tentatively reserved room for the book sale from September 25th through October 3rd. Volunteer sign-ups are available now.

COMMENTS/SUGGESTIONS

There was some discussion about the possibility of holding the book sale a bit later after the Book Nook season is over, but that would be very difficult because the space is occupied by library programming.

The meeting adjourned at 7:12 pm.

Next meeting: Tuesday, May 10th in person at the Library at 6pm.

Meeting Minutes respectfully submitted by Mary Van Ullen, Secretary.