



**FRIENDS OF THE  
W.K. SANFORD COLONIE  
TOWN LIBRARY MEETING MINUTES  
SEPTEMBER 13, 2022 6:00PM**

**ATTENDING**

Edye Benson, Mary Ellen Jung, Becky Klope, Queen Lewis, Louise McColgin, Leslye Milos, Evelyn Neale, Jennifer Soucy, Mary Van Ullen.

**LIBRARY REPORT**

Evelyn reported that the summer activities at the library were very successful with full programs. The fall looks to be busy, with many open houses scheduled at local schools.

Issues they continue to work on include finishing up the heating system work and working on grants for the EV charging stations. There are new town procedures that need to be followed and the library is working on getting an agreement executed for recycling.

**TREASURER'S MONTHLY REPORT**

**September Treasurer's Report 2022**

September 13, 2022	Revised				
Income:		Expenses:		Checking Summary	
Book Nook	\$2,069.00	Constantine Const.- Mulch -Evelyn	\$150.00	Previous Balance	\$33,062.16
Donations	\$100.00	Mystery Book Club - S.Parkis	\$18.64	Income	\$2,762.50
e-Bay Books Sold	\$540.36	Staff Appreciation - reimburse- Becky	\$55.11	SubTotal	\$35,824.66

Square Membership	\$9.41	Test Books - Indep. Publishers Group-Evelyn	\$110.88	Expenses	\$855.67
Thrift Books	\$43.73	Visa Gift Card-Take&Make-Child/Teen-Jen	\$500.00	<b>New Balance</b>	<b>\$34,968.99</b>
<b>Total</b>	<b>\$2,762.50</b>	Visa Gift Card Fee	\$5.95		
		YouTube	\$14.99		
		<b>Total</b>	<b>\$855.57</b>	<b>Summary of Accounts</b>	
				Checking	\$34,968.99
				Savings	\$1,137.58
				5 CD's	\$51,881.74
				<b>Total Balance</b>	<b>\$87,988.31</b>

Lesley reported that the Book Nook had income of \$7,037 so far for the season. One CD is coming due soon and will renew automatically. There was a problem with paying Crystal Rock electronically because they had an error with the account number, but Lesley got it corrected.

### **Request for Funds from Staff - September 2022**

**Name:** Jennifer

**Funding Amount:** \$ \$15.49

**What is the funding for?** Book Sale banner

**Tell us a bit more:** banner for the mezzanine to promote the Friends of the Library book sale

Friends approved the request.

**Name:** Evelyn

**Funding Amount:** \$250

**What is the funding for?** Purchase of shrubs and materials for the garden.

Friends approved the request.

### **WEBSITE, FACEBOOK, PUBLICITY AND LIBRARY E-NEWSLETTER**

Becky noted that we paid a small amount (approximately \$50) to purchase some targeted ads in Facebook to advertise the Book Sale.

### **BOOK NOOK**

We will have the Nook open on Sunday 10/2 for the town's Harvest Festival.

### **BOOK SALE**

Edye asked about purchasing some snacks for volunteers working on the Book Sale and Friends were in favor, up to about \$100 worth. The schedule is as follows:

- Monday Sept. 26th, tables in, 6-7 pm teens bring in boxes
- Tuesday Sept. 27th, 10-12 Set Up
- Wednesday Sept. 28th, 10-12 Set Up
- Thursday Sept. 29th, 5-7:30 Sale
- Friday, Sept 30th, 10-4 Sale
- Saturday, Oct. 1st, 10-4 Sale
- Sunday, Oct. 2nd, 1-4 Bag Sale
- Monday, Oct. 3rd, 9-12 Clean Up, 5-6pm teens move boxes out

After the sale, we will pull anything we want to keep. The non-fiction will be packed to send on another pallet for Thrift Books. Some fiction may be kept for the Nook and any appropriate children's books can be donated to the Red Bookshelf.

The meeting was adjourned at 7:12 pm.

**Next meeting: Tuesday, October 11th in person at the Library at 6pm.**

Meeting Minutes respectfully submitted by Mary Van Ullen, Secretary.