



FRIENDS OF THE W.K. SANFORD COLONIE TOWN LIBRARY MEETING MINUTES JULY 11, 2023 6:00PM

ATTENDING

Tori Behrmann, Judi Gallop, Mary Ellen Jung, Evelyn Neal, Becky Klope, Louise McColgin, Leslye Milos, Elliot Robins, Amy Sonder, Jennifer Soucy, Mary Van Ullen.

LIBRARY REPORT

Evelyn reported that the summer reading program kickoff was a huge success, with excellent turnout. The food trucks worked out well. It's the season for working on the library budget, which has been accepted by the Library Board and has to be approved by the town. The library has requested increased funding for collections and programming. The garden looks great. They are getting quotes for the youth services entrance and the EV charging stations. Milling of the parking lot in preparation for resurfacing will begin this summer. Two new librarians have been hired, and there will be other staffing changes. The town is supposed to transport materials to the recycling center, but are still working out details.

TREASURER'S REPORT

Leslye presented the monthly treasurer's report.

2023 Friends of the Library Budget

			2023 Budget	July	2023 Actual	Percentage
I. Income						
Membership			\$3,000.00	\$559.42	\$5,518.31	183.94%
Donations			\$500.00	\$400.00	\$1,511.05	302.21%
Amazon Smile			\$50.00		\$24.92	49.84%
Annual Appeal			\$5,000.00		\$8,505.35	170.11%
Hoffmans			\$200.00	\$101.00	\$235.50	117.75%
Hearts			\$1,000.00		\$1,094.93	109.49%

fundraiser						
Book Nook			\$8,000.00	\$1,457.00	\$2,864.00	35.80%
Annual Book sale			\$5,000.00			
Thrift books			\$1,000.00	\$147.12	\$654.04	65.40%
Ebay sales			\$5,000.00	\$297.74	\$4,852.12	97.04%
C.A.L. Cards/Bookmarks			\$150.00		\$145.00	96.67%
Misc income/sales			\$200.00		\$110.00	55.00%
Interest/Divident Income			\$500.00	\$232.53	\$449.17	89.83%
Total Income			\$29,600.00	\$3,194.81	\$25,964.39	
Grants	Sensory Space		\$5,000.00		\$5,000.00	100.00%
	Miller grant for YS program		\$250.00		\$250.00	100.00%
Total grants received			\$5,250.00		\$5,250.00	100.00%
EXPENSES						
II. Book Sale Expenses						
Book Nook Supplies			\$500.00		\$93.21	18.64%
Annual Booksale supplies			\$200.00			
Total BS expenses			\$700.00		\$93.21	13.32%
III. Library Requests						
Passbooks/collecion request			\$3,000.00		\$1,897.71	63.26%
Visa GCs for programs			\$2,000.00	\$500.00	\$1,500.00	75.00%
Prizes for the SRP			\$1,000.00	\$1,000.00	\$1,000.00	100.00%

Museum passes & Annual Fee FASNY			\$2,000.00		\$2,430.00	121.50%
You Tube			\$200.00	\$14.99	\$89.94	44.97%
Bike repair station			\$1,788.00		\$2,063.25	115.39%
Water			\$3,000.00	\$293.27	\$1,729.97	57.67%
Mystery Book Club			\$500.00		\$50.01	10.00%
Misc			\$3,000.00		\$350.00	11.67%
	Cornel Garden Program x2	\$100.00			\$100.00	100.00%
	Library Garden shrubs	\$250.00			\$250.00	100.00%
	SRC kickoff	\$4,000.00		\$3,000.00	\$3,000.00	
Total Library Requests			\$16,488.00	\$4,808.26	\$11,460.88	69.51%
Grants						
	Sensory Space		\$5,000.00			
	Miller grant for YS space		\$250.00			
III Marketing and Mailing expenses						
Non-Profit postage certificate			\$250.00		\$275.00	110.00%
Postage			\$500.00	\$113.40	\$306.17	61.23%
Mailing supplies			\$500.00	\$21.48	\$186.43	37.29%
FB boost			\$250.00			
Total marketing and mailing			\$1,500.00	\$134.88	\$767.60	51.17%
IV Misc. Expenses						

Banking			\$100.00			
LYL			\$100.00		\$11.35	11.35%
Visa Gift Card Fees			\$50.00	\$20.85	\$34.75	69.50%
Volunteer expense			\$500.00			
Other Staff Expense			\$500.00	\$122.22	\$122.22	24.44%
			\$1,250.00	\$6.95	\$46.10	3.69%
Capital Account					\$52,064.85	
YS Entrance			\$15,000.00	\$1,000.00	\$2,000.00	13.33%
Savings					\$1,137.97	

REQUESTS

There were no new requests this month.

WEBSITE, FACEBOOK, PUBLICITY, NEWSLETTER

Mary is working on a newsletter.

BOOK NOOK

Rain has been an issue several weeks. The teen volunteers have been very helpful this summer.

BOOK SALE

The library has reserved the Stedman Room and the sale will be longer this year, from Sept. 21st-26th. Several options were discussed for offering special deals on different dates, for example BOGO days or discounts for certain genres. This will be discussed at later meetings. In addition to the Stedman Room, we will use the Activity Room. We will be able to do set-up starting Sept. 17th and clean-up the 27th and possibly the 28th.

COMMENTS/QUESTIONS

None.

The meeting was adjourned at 7:02 pm. **The next meeting will be held on Tues. Aug 8th, 2023, in person at the library at 6:00pm.**

Meeting Minutes respectfully submitted by Mary Van Ullen, Secretary.