



FRIENDS OF THE W.K. SANFORD COLONIE TOWN LIBRARY MEETING MINUTES JUNE 13, 2023 6:00PM

ATTENDING

Edye Benson, Mary Ellen Jung, Dave Ferrill, Becky Klope, Queen Lewis, Louise McColgin, Leslye Milos, Amy Sonder, Jennifer Soucy, Mary Van Ullen.

LIBRARY REPORT

Evelyn was unable to attend the meeting and no report was given.

TREASURER'S REPORT

Leslye presented the monthly treasurer's report. This report is the first using a new format, which is still being fine-tuned.

			2023 Budget	May	2023 Actual	Percentage
I. Income						
Checking balance as of 12/31/2022					\$55,468.30	
Membership			\$3,000.00	\$4,663.33	\$4,958.89	165.30%
Donations			\$500.00	\$48.25	\$1,111.05	222.21%
Amazon Smile			\$50.00	\$17.02	\$24.92	49.84%
Annual Appeal			\$5,000.00		\$8,505.35	170.11%
Hoffmans			\$200.00	\$49.00	\$134.50	67.25%
Hearts fundraiser			\$1,000.00		\$1,094.93	109.49%
Book Nook			\$8,000.00	\$1,407.00	\$1,407.00	17.59%
Annual Book sale			\$5,000.00			
Thrift books			\$1,000.00	\$287.34	\$506.92	50.69%
Ebay sales			\$5,000.00	\$467.40	\$4,554.38	91.09%
C.A.L. Cards/Bookmarks			\$150.00		\$145.00	96.67%

Misc income/sales			\$200.00		\$110.00	55.00%
Interest/Divident Income			\$500.00	\$0.15	\$216.64	43.33%
Total Income			\$29,600.00	\$6,939.49	\$78,237.88	
Grants	Sensory Space		\$5,000.00			
	Miller grant for YS program		\$250.00			
II. Book Sale Expenses						
Book Nook Supplies			\$500.00		\$93.21	18.64%
Annual Booksale Supplies			\$200.00			0.00%
Total BS expenses			\$700.00		\$93.21	13.32%
III. Library Requests						
Passbooks/Coll ection request			\$3,000.00		\$1,897.71	63.26%
Visa GCs for Programs			\$2,000.00	\$500.00	\$1,000.00	50.00%
Prizes for the SRP			\$1,000.00			0.00%
Museum passes and Annual Fee FASNY			\$2,000.00		\$2,430.00	121.50%
YouTube			\$200.00	\$14.99	\$74.95	37.48%
Bike repair station			\$1,788.00		\$2,063.25	115.39%
Water			\$3,000.00	\$238.31	\$1,436.70	47.89%
Mystery Book Club			\$500.00		\$50.01	10.00%
Misc			\$3,000.00		\$350.00	11.67%
	Cornell Garden Program #2	\$100.00		\$50.00	\$100.00	100%
	Library Garden shrubs	\$250.00			\$250.00	100.00%

	SRC kickoff	\$4,000.00				
Total Library Requests			\$16,488.00	\$803.30	\$9,652.62	58.54%
		\$4,350.00				
IV. Marketing and Mailing expenses						
Non-Profit postage certificate			\$250.00		\$275.00	110.00%
Postage			\$500.00	\$20.26	\$192.77	38.55%
Mailing supplies			\$500.00	\$50.74	\$164.95	32.99%
FB boost			\$250.00			0.00%
Total marketing and mailing			\$1,500.00	\$71.00	\$632.72	42.18%
V. Misc. Expenses						
Banking			\$100.00			0.00%
LYL			\$100.00		\$11.35	11.35%
Visa Gift Card fees			\$50.00	\$6.95	\$13.90	27.80%
Volunteer expense			\$500.00			0.00%
Other Staff expense			\$500.00			0.00%
Total Misc. Expense			\$1,250.00	\$6.95	\$25.25	2.02%
Capital Account					\$52,064.85	
YS Entrance			\$15,000.00		\$1,000.00	6.67%
Savings					\$1,137.83	

REQUESTS

Request for Funds from Staff for June 2023

1. Name: Elissa Valente Funding Amount \$500

What is the funding for? Programming supplies. The programming team is asking for the third installment of the quarterly \$500 Visa card to purchase programming supplies. This is the busiest time of year, so more of the funds will be used at this time. Louise moved to approve the request and Queen seconded the motion. Friends approved the request.

2. Name: Elissa Valente Funding Amount: \$1,000

What is the funding for? Summer Reading Prizes. The theme this year is "All Together Now," and in that spirit, the programming team will be soliciting and purchasing gift cards to Colonie establishments for reading prizes. Shop and eat local! :) Leslye moved to approve the request and Queen seconded the motion. Friends approved the request.

Summer reading Kick-Off Update: Friends approved up to \$4000 at the April meeting. The total expense came to \$3000. Friends will sponsor the DJ, petting zoo, bounce house, face painters, balloon twisters and balloon animals.

MEMBERSHIP RENEWALS

Renewals are still coming in strong. Thank you letters need to go out. Dave and Queen volunteered to help with the letters.

BOOK NOOK

The Nook is going well. Several teen volunteers will be starting soon and will be working the whole day, rather than in two shifts.

SUMMER READING KICK-OFF

Date is June 27, 4-7pm. We will have a table selling books. People can come earlier to set up. Mary Ellen, Amy and Louise will volunteer.

COMMENTS/QUESTIONS

The book sale planning will start soon. September 18-28th has been blocked out for the Stedman Room and the Activity Room. We may extend the sale this year.

Dave noted that he has donated a bench to the library in honor of his late wife. Becky reported that another pallet of books has been sent to Thrift Books.

The meeting was adjourned at 6:50 pm. **The next meeting will be held on Tues. July 11th, 2023, in person at the library at 6:00pm.**

Meeting Minutes respectfully submitted by Mary Van Ullen, Secretary.