



FRIENDS OF THE W.K. SANFORD COLONIE TOWN LIBRARY MEETING MINUTES AUGUST 8, 2023 6:00PM

ATTENDING

Edye Benson, Emily Berberich, Deborah Berkun, Dave Ferrill, Judi Gallop, Mary Ellen Jung, Evelyn Neal, Becky Klope, Karen Langell, Queen Lewis, Louise McColgin, Leslye Milos, Elliot Robins, Jennifer Soucy, Mary Van Ullen.

LIBRARY REPORT

Evelyn reported that the summer reading program was winding down and has been very successful. The Upper Hudson 2023 Library Expedition was extremely popular, with about 40,000 visits to area libraries from all who participated. There will be a party to celebrate at the Pruyn House on Sept. 14th. The library is still working on staffing and budget issues. Recycling continues to be a problem. The library will temporarily cease accepting donations until January of 2024 because there is currently an excess of donated material.

TREASURER'S REPORT

Leslye presented the monthly treasurer's report.

2023 Friends of the Library Budget

			2023 Budget	July	2023 Actual	Percentage
I. Income						
Membership			\$3,000.00	\$168.97	\$5,687.28	189.58%
Donations			\$500.00		\$1,511.05	302.21%
Amazon Smile			\$50.00		\$24.92	49.84%
Annual Appeal			\$5,000.00		\$8,505.35	170.11%
Hoffmans			\$200.00		\$235.50	117.75%

Hearts fundraiser			\$1,000.00		\$1,094.93	109.49%
Book Nook			\$8,000.00	\$2,369.00	\$5,233.00	65.41%
Annual Book sale			\$5,000.00			
Thrift books			\$1,000.00	\$99.28	\$753.32	75.33%
Ebay sales			\$5,000.00	\$83.61	\$4,935.73	98.71%
C.A.L. Cards/Bookmarks			\$150.00		\$145.00	96.67%
Misc income/sales			\$200.00		\$110.00	55.00%
Interest/Divident Income			\$500.00	\$0.15	\$449.32	89.86%
Total Income			\$29,600.00	\$2,721.01	\$28,685.40	
Grants	Sensory Space		\$5,000.00		\$5,000.00	100.00%
	Miller grant for YS program		\$250.00		\$250.00	100.00%
Total grants received			\$5,250.00		\$5,250.00	100.00%
EXPENSES						
II. Book Sale Expenses						
Book Nook Supplies			\$500.00		\$93.21	18.64%
Annual Booksale supplies			\$200.00			
Total BS expenses			\$700.00		\$93.21	13.32%
III. Library Requests						
Passbooks/collection request			\$3,000.00		\$1,897.71	63.26%
Visa GCs for programs			\$2,000.00		\$1,500.00	75.00%
Prizes for the SRP			\$1,000.00		\$1,000.00	100.00%
Museum passes & Annual Fee FASNY			\$2,000.00		\$2,430.00	121.50%
You Tube			\$200.00	\$14.99	\$104.93	52.47%
Bike repair station			\$1,788.00		\$2,063.25	115.39%
Water			\$3,000.00	\$173.87	\$1,903.84	63.46%

Mystery Book Club			\$500.00		\$50.01	10.00%
Misc			\$3,000.00		\$350.00	11.67%
	Cornel Garden Program x2	\$100.00			\$100.00	100.00%
	Library Garden shrubs	\$250.00			\$250.00	100.00%
	SRC kickoff	\$4,000.00			\$3,000.00	
Total Library Requests			\$16,488.00	\$188.86	\$14,649.74	88.85%
Grants						
	Sensory Space		\$5,000.00			
	Miller grant for YS space		\$250.00			
III Marketing and Mailing expenses						
Non-Profit postage certificate			\$250.00		\$275.00	110.00%
Postage			\$500.00		\$306.17	61.23%
Mailing supplies			\$500.00		\$186.43	37.29%
FB boost			\$250.00			
Total marketing and mailing			\$1,500.00		\$767.60	51.17%
IV Misc. Expenses						
Banking			\$100.00			
LYL			\$100.00		\$11.35	11.35%
Visa Gift Card Fees			\$50.00		\$34.75	69.50%
Volunteer expense			\$500.00			
Other Staff Expense			\$500.00		\$122.22	24.44%
			\$1,250.00		\$168.32	13.47%

YS Entrance			\$15,000.00		\$2,000.00	13.33%
Savings					\$1,138.82	
Checking					\$64,628.25	
Capital Accts - 5 CD's					\$52,513.73	
TOTAL					\$118,280.80	

There was a discussion about interest rates for our CDs. Emily noted that some banks are offering higher rates on CDs and will forward information to Leslye. One of our CDs is coming due in September.

REQUESTS

There were no new requests this month. Jennifer noted that she will be requesting funds for a banner next month.

WEBSITE, FACEBOOK, PUBLICITY, NEWSLETTER

Mary is working on a newsletter which should be finished shortly.

BOOK NOOK

The Nook is running well. Harvest Fest this year will be September 30th, instead of having the Farmers' Market that day. We can open the Book Nook from 12-4.

BOOK SALE

Volunteer sign ups will be available soon. We won't be using the activity room, but may use the hall. Check out will be outside the door.

Hours will be:

Sat 9/16	Soccer team move boxes at 2pm
Sun 9/17	Set up
Mo 9/18	Set up
Tues 9/19	Set up
Wed 9/20	Set up
Thurs 9/21	Sale, \$5 entry, 4:00-7:00pm
Fri 9/22	Sale 10:00am-5:00pm
Sat 9/23	Sale 10:00am-4:00pm
Sun 9/24	Sale 1:00pm-4:00pm
Mon 9/25	Sale 10:00am-7:00pm
Tues 9/26	Clean up, soccer team help at 6:30pm

COMMENTS/QUESTIONS

Evelyn discussed some vacant property adjacent to the library. We may be interested in the possibility of the Friends purchasing the property as a site for permanent storage with a structure that could allow Friends to operate a year round sales facility like the Book Nook. She will explore this with the Library Board and report back.

Emily has been working on crafting origami items for sale at a table during early December. She's made a number of trees, cranes, Stars of David, etc. suitable for the winter/holiday season. We will need volunteers to sell them.

The meeting was adjourned at 7:05 pm. **The next meeting will be held on Tues. September 12th, 2023, in person at the library at 6:00pm.**

Meeting Minutes respectfully submitted by Mary Van Ullen, Secretary.