



FRIENDS OF THE W.K. SANFORD COLONIE TOWN LIBRARY MEETING MINUTES NOVEMBER 14, 2023 6:00PM

ATTENDING

Judi Gallop, Mary Ellen Jung, Becky Klope, Louise McColgin, Leslye Milos, Evelyn Neale, Elliot Robins, Amy Sonder, Claudia Thornton, Mary Van Ullen.

LIBRARY REPORT

Evelyn reported that the new entrance to the Youth Services area has been installed and looks great. There could be the potential for the Friends to support improved signage in other areas of the library next year. No announcement has been made about hiring a new director. The library is finishing up work on the budget and will go ahead with offering Hoopla and will provide access to the Times Union through NewsBank. Next year, the library may be looking into getting a generator. The parking lot project should be completed.

TREASURER'S REPORT

Leslye presented the Treasurer's Report.

			2023 Budget	October	2023 Actual	Percentage
I. Income						
Membership			\$3,000.00	\$73.97	\$6,231.98	207.73%
Donations			\$500.00	\$19.12	\$2,034.72	406.94%
Amazon Smile			\$50.00		\$24.92	49.84%
Annual Appeal			\$5,000.00		\$8,505.35	170.11%
Hoffmans			\$200.00		\$235.50	117.75%
Hearts fundraiser			\$1,000.00		\$1,094.93	109.49%
Book Nook			\$8,000.00	\$44.00	\$8,767.05	109.59%
Annual Book sale			\$5,000.00		\$13,008.40	260.17%
Thrift books			\$1,000.00	\$130.70	\$784.74	78.47%
Ebay sales			\$5,000.00	\$623.67	\$6,196.91	123.94%

C.A.L. Cards/Bookmarks			\$150.00		\$145.00	96.67%
Misc income/sales			\$200.00		\$110.00	55.00%
Interest/Divident Income			\$500.00	\$0.15	\$700.27	140.05%
Returns/Reimbursements			\$50.00	\$8.85	\$8.85	17.70%
Total Income			\$29,650.00	\$900.46	\$47,848.62	
Grants	Sensory Space		\$5,000.00		\$5,000.00	100.00%
	Miller grant for YS program		\$250.00		\$250.00	100.00%
Total Grants Received			\$5,250.00		\$5,250.00	100.00%
EXPENSES						
II. Book Sale Expenses						
Book Nook Supplies			\$500.00	\$99.94	\$193.15	38.63%
Annual Booksale supplies			\$200.00		\$44.53	22.27%
Total BS expenses			\$700.00	\$99.94	\$237.38	33.91%
III. Library Requests						
Passbooks/collection request			\$3,000.00		\$1,897.71	63.26%
Visa GCs for programs			\$2,000.00		\$2,000.00	100.00%
Prizes - Summer Reading Program			\$1,000.00		\$1,000.00	100.00%
Museum passes & Annual Fee FASNY			\$2,000.00		\$2,430.00	121.50%
You Tube			\$200.00	\$16.99	\$153.90	76.95%
Bike repair station			\$1,788.00		\$2,063.25	115.39%
Water			\$3,000.00	\$202.84	\$2,609.75	86.99%
Mystery Book Club			\$500.00		\$50.01	10.00%
Misc			\$3,000.00		\$350.00	11.67%
	Cornel Garden Program x2	\$100.00			\$100.00	100.00%
	Library Garden shrubs	\$250.00			\$250.00	100.00%
	SRC kickoff	\$4,000.00			\$3,000.00	75.00%
Total Library Requests			\$16,488.00	\$219.83	\$15,904.62	96.46%

Grants						
	Sensory Space		\$5,000.00			
	Miller grant for YS space		\$250.00			
III Marketing and Mailing expenses						
Non-Profit postage certificate			\$250.00		\$275.00	110.00%
Postage			\$500.00	\$9.34	\$315.51	63.10%
Mailing supplies			\$500.00		\$210.02	42.00%
FB boost			\$250.00	\$11.71	\$45.00	18.00%
Total marketing and mailing			<u>\$1,500.00</u>	<u>\$21.05</u>	<u>\$845.53</u>	<u>56.37%</u>
IV Misc. Expenses						
Banking			\$100.00			
LYL			\$100.00		\$11.35	11.35%
Visa Gift Card Fees			\$50.00		\$41.70	83.40%
Volunteer expense			\$500.00	\$195.76	\$331.60	66.32%
Other Staff Expense			\$500.00		\$122.22	24.44%
Total			<u>\$1,250.00</u>	<u>\$195.76</u>	<u>\$506.87</u>	<u>40.55%</u>
YS Entrance			\$15,000.00	\$5,296.25	\$15,275.00	101.83%
Accounts						
Checking					\$69,991.18	
Savings					\$1,139.26	
Capital Accounts 5 CD's					\$52,764.39	
TOTAL					\$123,894.83	

One of the CDs is coming due and we will let it roll over.

REQUESTS

There were no new requests this month. Evelyn is giving us a list of possible requests for next year.

THRIFT BOOKS

Another pallet of books went to Thrift Books with material left over from the Book Sale. Books from that pallet are selling already and have been sufficient to cover the shipping cost.

HOLIDAY CRAFT TABLE

The table will operate from:

Thurs	11/30	10-8
Fri	12/1	10-6
Sat	12/2	10-5
Sun	12/3	1-5

Volunteer sign ups are available on the Friends website to sell origami items.

LOVE YOUR LIBRARY FUNDRAISER

We will sell paper hearts and handcrafted flowers in February and sign ups are open to volunteer.

END OF YEAR APPEAL

We will send out letters for this year's appeal in early December. Several Friends volunteered to stuff envelopes.

COMMENTS/QUESTIONS

Mary noted that the library has been offering adult ESL conversation sessions, and suggested that Friends might get a request for funding some materials to support the effort.

The meeting was adjourned at 7:14 pm. **The next meeting will be held on Tues.**

December 12th, 2023, in person at the library at 6:00pm.

Meeting Minutes respectfully submitted by Mary Van Ullen, Secretary.