

MINUTES OF January 24, 2024 MEETING OF THE BOARD OF TRUSTEES
OF THE WILLIAM K. SANFORD TOWN LIBRARY

A meeting of the Board of Trustees of the William K. Sanford Library was held on Wednesday, January 24, 2024.

Attendance:

Present:

Cara Bronner- Secretary
[Donna Cramer-Sharer](#)- President
Kimberly Fanniff- Vice President
Eric Phillips
Keith Volsky
Elissa Valente, Library Director

Also Present: Jeff Madden TOC Rep, Marcy Savage, COLN Rep to UHLS

Absent: Matthew Sissman

Call to Order: D. Cramer-Sharer called the meeting to order at 6:03 pm.

The 2024 Library Board Officers were elected unanimously, Donna Cramer-Sharer, President, Kim Fanniff, VP, and Cara Bronner, Secretary.

Public Comment: None

Approval of Minutes: A motion to approve the December board meeting minutes was made by K. Fanniff and seconded by E. Phillips. and it was unanimous

President's Report: Reminder was given about the 2024 requirement for training hours. 2 hours are required annually.

Committees:

Building and Grounds:

YS display piece ordered through Friend's Grant.

Solar lights ordered and up on the Field Drive sign.

Budget and Finance: A motion to approve the financial report was made by E. Volsky and seconded by C. Bronner. Unanimous

Personnel: L2 position is posted. Town will not be hiring during January. New Director "Open House" will be March 16th from 10am-4pm

Policy Committee: K. Fanniff to chair committee, D. Cramer-Sharer, E. Phillips

Director's Report: 92 participants were at the Preschool Paper Party over the holiday break. 90 community programs were held this year, as compared to 53 the previous year.

UHLS: Advocacy Day is Wednesday, Feb 7th. There will also be an Equity Challenge for libraries.

Friends of the Library: Love Your Library fundraiser is Jan 29-Feb 14. Staff will be wearing pink to support the Friends

Unfinished Business: The 2024 year will have President: D. Cramer-Sharer, Vice President: K. Fanniff, and Secretary: C. Bronner.

New Business: Code of Conduct Policy was reviewed. Will revisit at February meeting.

2024 Holiday Calendar

Motion to accept made by K. Fanniff and seconded by C. Bronner. It was unanimous

The Non-Resident fee is currently \$25

There will be an increase this year to \$50 for the Non-Resident fee. It will be notified at renewal date and reviewed annually.

Motion to accept it was made by C. Bronner and seconded by E. Phillips, unanimously approved

Board Comment: Welcome Elissa!

Adjournment: A motion to adjourn was made at 7:18 pm by K. Fanniff and seconded by C. Bronner

Next Meeting: The next meeting is Wednesday, February 21, at 6 pm at the William K. Sanford Town Library. There is no virtual option for Board members.

Respectfully Submitted,

Cara M. Bronner
Secretary