

The William K. Sanford Town Library Board of Trustees
Agenda

Meeting Date: December 18th, 2024

Time (Start and End): 6pm

Location: 629 Albany-Shaker Rd, Loudonville, NY 12211, Maker Lab

Invitees: Cara Bronner, Donna Cramer-Sharer, Kimberly Fanniff, Eric Phillips, Jamie Sbardella, Matthew D. Sissman, Keith Volsky, Jeff Madden, TOC Representative, Marcy Savage, COLN Representative to UHLS, Elissa Valente, Library Director

1. Attendance
 - a. M. Sissman, E. Phillips, J. Sbardella, and J. Madden were not in attendance
2. Call to Order at 6:03pm
3. Staff Presentation
 - a. Rose Stewart- Collection development
4. Approval of Minutes
 - a. Motion to approve the minutes made by K. Fanniff, seconded by C. Bronner.
Unanimously approved.
5. Director's Report
 - a. Building and Grounds
 - b. Personnel
 - c. Budget and Finance
 - i. Motion to approve the financial reports made by K. Volsky, seconded by C. Bronner. Unanimously approved.
 - d. Day to Day
 - e. Town Impacts
 - f. Public Requests
 - i. None
 - g. Proud Moment
 - h. Friends of the Library
 - i. Pop up events with free book giveaways (Saturdays)
6. UHLS Report
 - a. Met November 13th
 - b. New Upper Hudson website has been launched
7. President's Report
8. Committee Reports
 - a. 2nd reading
 - b. Reviewed policies, Whistleblower Policy and Inclement Weather Policy, no changes
 - i. Motion to approve the policies with no changes made by K. Fanniff seconded by K. Volsky,. Unanimously approved.
 - c. Second reading of the bylaws changes
 - i. Removed officer position of treasurer/financial liaison

- ii. Motion to approve the bylaw wording made by C. Bronner seconded by K. Volsky. Unanimously approved.
- d. 2025 officer committee was formed with C. Bronner as committee chair and J. Sbardella and M. Sissman will be members.
- 9. Unfinished Business
 - a. None
- 10. New Business
 - a. None
- 11. Board Comment
 - a. Thank you K. Volsky for your eight years of service to the library
- 12. Public Comment
 - a. None
- 13. Adjournment
 - a. Motion to adjourn made by K. Fanniff, seconded by C. Bronner. Unanimously approved.
7:15PM

Next Meeting: January 15th, 2024, 6pm