

MINUTES OF March MEETING OF THE BOARD OF TRUSTEES
OF THE WILLIAM K. SANFORD TOWN LIBRARY

A meeting of the Board of Trustees of the William K. Sanford Library was held on Wednesday, March 27, 2024.

Attendance:

Present:

Cara Bronner- Secretary

[Donna Cramer-Sharer](#)- President

Jamie Sbardella

Keith Volsky

Elissa Valente, Library Director

Also Present: Jeff Madden TOC Rep, Marcy Savage, COLN Rep to UHLS

Absent: Eric Phillips and Matthew Sissman

Call to Order: D. Cramer-Sharer called the meeting to order at 6 pm.

Public Comment:

Approval of Minutes: A motion to approve the February board meeting minutes was made by J. Sbardella and seconded by K. Volsky. Motion approved unanimously.

Staff presentations: Jessica Kaercher, ENL Programing at the Colonie Library

Two classes meet weekly. There are Literacy Volunteer Classes and Practice Conversational English classes. Wednesday nights, anyone is welcome to come in, no matter their conversational level. Since May of last year, over 80 students have attended.

K. Fanniff joined the meeting at 6:20pm

Directors report- See Report

- A. Building and ground
 - a. Panic buttons will be installed
- B. Personel
 - a. A motion to approve the authorization of hiring two principal library clerks was made by K. Fanniff and seconded by C. Bronner. Motion approved unanimously.
- C. Budget and Finance
 - a. A motion to approve the financial report was made by J. Sbardella and seconded by C. Bronner. Motion approved unanimously.
- D. Day to Day
- E. Town Impacts
- F. Public Requests
- G. Proud Moment

UHLS Report

Annual Meeting will be June 12th for UHLS

- A. Equity Challenge review of expectations
- B. A motion to approve participation in the UHLS Equity Challenge was made by K. Fanniff and seconded by J. Sbardella. Motion approved unanimously.

Friends of the Library Report

- A. Bus Trip

President's Report

Committee Reports

- A. Policy Committee
- B. A motion to approve the Public Comment Policy was made by C. Bronner and seconded by K. Fanniff. Motion approved unanimously.

Unfinished Business

- A. Holiday Schedule

New Business

Board Comment

Public Comment

Adjournment: A motion to adjourn was made a 7:48 pm by J. Sbardella and seconded by K. Fanniff. Motion approved unanimously.

Next Meeting: The next meeting is Wednesday, April 24th at 6 pm at the William K. Sanford Town Library. There is no virtual option for Board members.

Respectfully Submitted,

Cara Bronner
Secretary