



FRIENDS OF THE W.K. SANFORD COLONIE TOWN LIBRARY MEETING MINUTES

March 11th, 2025 6:00PM

ATTENDING

Edye Benson, Judi Gallop, Dave Ferrill, Bonnie Hetfield, Becky Klope, Ruth Lyons, Louise McColgin, Leslye Milos, Amy Sonder (by phone), Jennifer Soucy, Claudia Thornton, Elissa Valente, Mary Van Ullen, Cebra Waite.

LIBRARY REPORT

Elissa gave the library report. The door that connects the Stedman room to the staff area had to be repaired. The library has a self-checkout machine in the budget that's up for approval with the town. The machines require RFID tags in each book. Because the tags are expensive and labor is required to add them to each book, the library will undertake a weeding project before tagging. The self-checkout machines can take credit card payments and the RFID tags can also be used for security. The library is interviewing for two staff positions. The summer reading kick-off event is being planned. The Times Union parking lot won't be available so alternate solutions are being investigated. The library will be creating a committee to help prepare for the library's 50th anniversary celebration and would like to have representation from the Friends. The library reintroduced Hoopla, an online service that provides access to ebooks, videos and audio content. Hoopla has a pricing model that is pay per use, rather than a known subscription rate, which makes budgeting more difficult for libraries. As this service becomes more popular, the library may ask the Friends to help support it in the future if usage exceeds the budgeted amount. The library would like to buy t-shirts for the summer reading program locally, but there are difficulties in doing so because the vendors are not on contract. Elissa asked if it might be possible for the Friends to cover the costs for one shirt per staff member, for 36 people. We discussed putting the Friends' logo on one of the sleeves. Dave made a motion to approve up to \$500 on t-shirts including the Friends' logo for 36 people and Edye seconded. Friends approved.

TREASURER'S REPORT

Leslye presented the Treasurer's Report. Next Saturday Queen and Dave will do the audit.

2025 Friends of the Library Budget Month of February	
Total Income	\$2,595.29
Total Expenses	\$395.42
Total Balance in Accounts	\$159,338.17

The Hearts and Flowers fundraiser was very successful again this year, raising \$1,296.25. We need to think about doing something different for next year as some comments were noted that

people still had paper flowers from previous years. Ruth and Dave will work with Leslye on completing the required tax form.

REQUESTS

Name: Jennifer Soucy

Funding Amount: \$400

What is the funding for? Summer reading program pour painting materials

Paint, vases, wine glasses and other materials. Pour painting is an art technique that creates stunning abstract art. In this class, patrons will be pouring paint over vases and the stem of wine glasses. This class is for two sections, one at 2pm and one at 6pm. Each class will have 20-25 people.

Category: Adult Programming

Date funding is required: ASAP

Mary moved to approve and Edye seconded. Friends approved the request.

Name: Elissa Valente

Funding amount: \$4,402.25

What is the funding for? Adult book display piece

The Palmieri Book Display spinner is being purchased for adult services in a similar style to the YS and YA pieces purchased since the renovation. The current spinner is dated and worn.

Category: Adult Services

Date Funding is Required: Upon delivery

Dave moved to approve. Judi seconded. Friends approved the request.

Name: Elissa Valente

Funding amount: Approximately \$125 per month plus installation fee

What is the funding for? Replacement for Crystal Rock water

As we discussed at a prior meeting, the library staff have been investigating possible alternatives to Crystal Rock. At the last meeting, we discussed Saratoga Pure and Friends asked about what would happen if we needed to cancel the contract. Elissa reported that we would have to pay off the remainder of the contract. A shorter contract would be more expensive per month. We will do a two week free trial and if it's acceptable, will move to approve a 5 year contract. Edye moved to approve and Claudia seconded. Friends approved.

Name: Jennifer Soucy

Funding amount: \$500

What is the funding for? This is a request for a gift card for quarterly programming support. This amount has already been approved and this is simply a request to get the gift card.

WEBSITE, FACEBOOK, PUBLICITY, NEWSLETTER

Mary will work on a newsletter. Jenn may be able to help with formatting

POP-UP MYSTERY SALE, March 1, 11am-4pm

Amy and Judi reported on the sale, which went very well. There was lots of interest. They also marketed the Book Nook and noted that many people were unaware of the Nook. In the future we might want to set up the night before and only run from 11-2 as there were fewer people later in the day. Jenn noted that April 19th is the next puzzle swap and that's a day with lots of people in the library if we wanted to do another one.

UPCOMING

- BOOK NOOK –Opening Saturday, May 3rd
- Membership renewal letters will go out in May

COMMENTS/QUESTIONS

None

The meeting was adjourned at 7:23pm. **The next meeting will be held on Tues. April 8th, 2025, in person at the library at 6:00pm.**

Meeting Minutes respectfully submitted by Mary Van Ullen, Secretary.