

The William K. Sanford Town Library Board of Trustees

September Board Minutes

Meeting Date: Sept 17, 2025

Time (Start and End): 6pm

Location: 629 Albany-Shaker Rd, Loudonville, NY 12211, Maker Lab

Invitees: Cara Bronner, Donna Cramer-Sharer, Jamie Sbardella, Matthew D. Sissman, Dibian Pick, Lily Wei, Jeff Guzy, TOC Representative, Marcy Savage, COLN Representative to UHLS, Elissa Valente, Library Director

1. Attendance

- Cara Bronner, Donna Cramer-Sharer, Dibian Pick, Lily Wei, Elissa Valente,
- Excused: Jamie Sbardella, Matthew D. Sissman, Marcy Savage

2. Call to Order at 6:01pm

3. Approval of Minutes

- Motion to approve the minutes, made by D. Pick, seconded by L. Wei. .
Unanimously approved.

4. Director's Report

a. Building and Grounds

b. Personnel

c. Budget and Finance

- Motion to approve the budget made by C. Bronner, seconded by D. Pick. .
Unanimously approved.

d. New Business

- Motion to approve the new library mission statement made by D. Pick, seconded by L. Wei. Unanimously approved.
- Motion to approve the community survey made by D. Pick, seconded by C. Bronner. Unanimously approved.

e. Day to Day

f. Town Impacts

g. Public Requests

h. Proud Moment

i. Friends of the Library

- Book sale 25th-28th of September
- Motion to approve a donation pause from October 1st through January 8th made by D. Pick, seconded by C. Bronner. Unanimously approved.

5. UHLS Report

- Upper Hudson app has launched

6. President's Report

7. Committee Reports

- L. Wei will be joining the Policy Committee for the board.

- Motion to approve D. Pick to take on the role of V.P. of The Board until the end of the calendar year or until the new officers are elected made by C. Bronner, seconded by L. Wei. Unanimously approved.
- Motion to approve the 50th Anniversary Fundraising letter and sponsorship form with edits made by D.Pick, seconded by L. Wei. Unanimously approved.

8. Unfinished Business

9. Board Comment

10. Public Comment

11. Adjournment

- Motion to adjourn at 7:54pm made by D. Pick, seconded by C. Bronner. Unanimously approved.

Next Meeting: October 15, 2025 @ 6pm