

William K. Sanford Town Library Board of Trustees Minutes

[November, 19, 2025]

Meeting Information

Meeting Date: November 19, 2025

Time: 6:00pm

Location: 629 Albany Shaker Rd., Loudonville, NY 12211, Maker Lab

Invitees

Cara Bronner, Donna Cramer-Sharer, Dibian Pick, Jamie Sbardella, Matthew D. Sissman, Lily Wei, Jeff Guzy, Town of Colonie Board Representative, Marcy Savage, Elissa Valente, Library Director, Tracy Connolly, Senior Town Attorney

Agenda

1. Attendance

Cara Bronner, Donna Cramer-Sharer, Dibian Pick, Jamie Sbardella, Lily Wei, Marcy Savage, Elissa Valente, Tracy Connolly

Excused: M. Sissman

2. Call to Order 6:03pm

3. Approval of Minutes

Motion to approve the minutes made by D. Pick. Seconded by J. Sbardella. Unanimously approved.

4. Director's Report

a. Building and Grounds

b. Personnel

- i. Motion to approve the hiring of Kayla Heisler as a part time library aide at 19.92/hour effective Dec. 8th. made by D. Pick. Seconded by C. Bronner. Unanimously approved.

c. Budget and Finance

- i. Motion to approve the budget made by J. Sbardella. Seconded by M. Savage. Unanimously approved.

d. Day to Day

- i. Motion to approve the 2026 Library Holiday Schedule made by C. Bronner. Seconded by J. Sbardella. Unanimously approved.
- ii. Motion to approve the 2026 Board Meeting Schedule made by J.Sbardella. Seconded by L. Wei. Unanimously approved.

e. Town Impacts

f. Public Reports

g. Proud Moments

h. Friends of the Library

5. Upper Hudson Library Report (Marcy Savage, Liaison)

- a. Marcy will bring Hoopla cost concerns back to UHLS for further discussion



The Colonie Library welcomes and empowers people of all ages and abilities to connect, learn, and grow.

6. President's Report
 - a. Upcoming training opportunities for board members
 - b. Upcoming committee opportunities
7. Committee Reports
 - a. Policy Committee- Motion to approve the Community Bulletin Board Policy made by D. Pick. Seconded by L. Wei. Unanimously approved.
8. Unfinished Business
9. New Business
10. Board Comment
11. Public Comment
12. Adjournment 7:57pm

Next Meeting

December, 17th, 2025 at 6:00pm



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