FRIENDS OF THE W.K. SANFORD COLONIE TOWN LIBRARY MEETING MINUTES

April 13, 2026

Attending

Nicole Hoffman, Dave Ferrill, Leslye Milos, Louise McColgin, Bonnie Hetfield, Elliot Robins, Teresa Manzi, Jennifer Soucy, Elissa Valente, Claudia Thornton, Ruth Lyons, Becky Klope, Christina McLaughlin.

Library Report

The library board of directors voted on the 2025 Annual Report.

2025 brought in 227K entrances into the library compared to 2024's 207K.

The 2026 library signage project has begun moving forward. This includes the circulation, information desk, and teen room signs. Vital Signs, Inc. will be the vendor for the project. The signs will need to be approved by the Town of Colonie Procurement office and the contract approved by the NYS Office of the State Comptroller. The circulation and information desk signs will be 3D lettering on the walls. The teen room sign will be a "plaque" type sign.

Kathy Cook, Elissa's administrative assistant, will be retiring on April 24, 2026. Anything typically handled by her will go to Elissa for the time being.

Summer Reading Kickoff: a town resolution is in the works for the games and bounce house.

50th Anniversary Gala: 171 tickets sold as of 4/14/2026, plus 46 sponsor tickets. Auction website is live and accepting bids. Big thank you to Tori for photographing and getting the site set up! The items donated have approximately $6K in value; all bids started at 30% of the value.

Event program draft was shown; it is at the printer.

As of 4/14/2026, $21K in tickets and donations were in; expenses were approximately $4,200. This leaves $16,800 in profit.

Tote bags and blankets will be sold at the gala. Queen will be tabling on behalf of the FOL for this. FOL is welcome to table to sell these items at any time.

Treasurers Report

In the month of March, the 50th anniversary donations and ticket sales brought in approximately $4,600.

The March pop-up sale earned $869.

A grant for children's programs was received and is being used for the dinosaurs for the summer reading program.

2026 Friends of the Library Budget Month of March

- Total Income: $6,763.35
- Total Expenses: $3,137.02
- Total Balance in Accounts: $199.175.90

Requests

Request #1
Name: Jennife Soucy
Funding Amount: $60
What is the funding for? Master Gardner Program with Cornell Cooperative Extension
Category: Adult Programming Date funding is required: June
**This request would fall under the "Workshop/Program" budget line and has been pre-approved.*

Request #2
Name: Jennifer Soucy
Funding Amount: $150
What is the funding for? Adult program on Vietnamese salad and bringing in a local restaurant.
Category: Adult Programming Date funding is required: August 24th at 6:00pm
**This request would fall under the "Workshop/Program" budget line and has been pre-approved.*

Request #3
Name: Jennifer Soucy
Funding Amount: $200
What is the funding for? 2 History programs in August from the Green County Historical Department.
Category: Adult Programming Date funding is required: Payment can be sent after 8/26
**This request would fall under the "Workshop/Program" budget line and has been pre-approved.*

Request #4
Name: Jennifer Soucy
Funding Amount: $225
What is the funding for? Cowboy Poetry
Category: Adult Programming Date funding is required: June 2026
**This request would fall under the "Workshop/Program" budget line and has been pre-approved.*

Website, Facebook, Publicity Newsletter

No major updates, most recent newsletter was posted on library website.

Comments/Questions

Thank you to those who tabled over the first week of April to sell tote bags and blankets. Having these pop-up shifts helps to move inventory as we can use the Square for credit card payments.

Book Nook sign-ups are live on signup.com. The opening weekend is May 16th. No teen volunteers are allowed at the Book Nook this year. Adult volunteers will need to sort and shelve donations brought during the shifts.

Discussed having a FOL member provide a poetry recommendation for the Times

Union newsletter.

Hoffman's has provided us with a new website and link for purchasing the car wash tickets. There are two options: an exterior/interior and an exterior only. FOL still receives 50% of the cost as a donation.

Adjourned

This meeting was adjourned at 6:48 p.m.

Next Meeting

The next meeting will be held on Tuesday, May 11th at 6pm in the makers lab.

Meeting minutes respectfully submitted by Tori Behrmann and Nicole Hoffman.